Monthly meeting of the TDR Steering Committee (TDR SC)

Date: Wednesday, October 25

Time: 11AM - 12PM

Contact Info:

Web conference: <https://bluejeans.com/489628506>

Phone: Dial one of the following numbers:

* +1.408.740.7256 (United States)
* +1.408.317.9253 (Alternate number)
* Meeting ID: 489628506

Invited:

**Adam Townes (U of H)**

**Anna Dabrowski (TAMU) - Vice-Chai**r

**Christina Chan-Park (Baylor)**

Derek Reece (UTA)

\***Edward Warga (TAMUCC)**

**Jessica Trelogan (UT Austin) - Chair**

**Laura Waugh (Texas State)**

**Matthew McEniry (Texas Tech)**

**Nerissa Lindsey (TAMIU)**

*Santi Thompson (U of H) optional*

Apologies:

Courtney Mumma (TDL) attending digipres in Pittsburgh

Agenda:

1. Welcome and review agenda
2. Working groups reports
   1. Assessment
      1. Please complete survey: [https://goo.gl/forms/I2ZAjh2FOTFie4442](https://secure-web.cisco.com/1I-OLFnVoWtym1GL1qxsxtkKarKtqXUdY3Klvown2bYzuX4kDzpiEqfZuRcpKzthOgY2ByJuVcKTGqLCsUWZBHqcb-8TCODSkjR7Rb4yieJJ1mlRVl_gk53tfSZkHaoCNoSesR_9_7kVAVRpEl5wWO8HQo5IY4e_cziP4KnMKxjpdbBt87GNsV9e8tzk6cS1gFBfBT0HDd7SX8tyfux8LzpvBCFEKnubGtnKFcGmhBqutZley5oSaPOQGoUQwSA6ESYJ_1DfoIvhDTzw5oByIjnroFFEzXDMryWFrq_jzBrZRHSbJ5PWbCde-hRJeqA9RzQrxKIoFfGHuicvYVsI_VjYnC-bDrsrFL-jnWjVTL2hZAF-n7y65M0TilPzuYqg6e28HIudlwucZVeyeB4vt5f8ifLqHL6t9poJKhN7qQVEw10SieQvbGO4K3Ap091i1hK3rgFdj7mn0F8TK0Y1-KDSsahdM2D3TQCULvEOXOBZOltuybxPqrm9mK5WiBzSyqxZThEEn_-r0YRYDl7FYX1fbJdfz3W29GF8IhvbURwjwDgPdLGHBopL46RdQpMxcBJHFZmejgrMacYHRnwVlBQ/https%3A%2F%2Furldefense.proofpoint.com%2Fv2%2Furl%3Fu%3Dhttps-3A__goo.gl_forms_I2ZAjh2FOTFie4442%26d%3DDwMGaQ%26c%3DODFT-G5SujMiGrKuoJJjVg%26r%3DddjNCe46qxwb8ozD5ElGBrnmhSeElqquvyflqDDFxOw%26m%3D-a6lxJor8Qg0weZn1cniM5EKJejJW-8kv0ot8BuS6Zo%26s%3DLin-yMqSgoW7KufM_pByRQ7k9-vw0tRJd2YJsBHo7kk%26e%3D)
      2. Read Dataverse Community call notes with long chat about assessment: <https://docs.google.com/document/d/1VlZeMgJy2s1FZ0TNwAoaqpMrl2DixXX3rlZDI9n2Qvg/edit?usp=sharing>
   2. Training and Outreach
3. Dataverse Community update (Courtney)
   1. Updates coming soon. TDL is incrementally updating development Dataverse internally first to test new features and reduce customizations with the goal of no longer having our own branch of the software. Currently production Dataverse is on 4.7.1, plan to release 5.0 to production by the end of the year to align with Harvard release schedule. See details about releases here: <https://dataverse.org/goals-roadmap-and-releases>
   2. Community call - long chat about assessment on the 10/10 call - see notes: <https://docs.google.com/document/d/1VlZeMgJy2s1FZ0TNwAoaqpMrl2DixXX3rlZDI9n2Qvg/edit?usp=sharing>
   3. Recommend SLA Data Caucus webinar: Handling Sensitive and Restricted Data
      1. OSF page with link to recording: <https://osf.io/fnd6a/>
4. Moving documentation of TDR to [Confluence](https://texasdigitallibrary.atlassian.net/wiki/spaces/TDRUD/overview) (Courtney)
   1. Working on it - stuff slightly delayed by Ryan’s exit
5. URL Redirect (Jessica/Courtney)
   1. Vote on whether redirect ([texasdatarepository.org](http://texasdatarepository.org/)) goes to [data.tdl.org](http://data.tdl.org/) or [dataverse.tdl.org](http://dataverse.tdl.org/)
   2. Courtney will assign change to developer after the vote
6. Statement on Digital Preservation (Laura/Christina/Courtney)
   1. TX State example: <http://guides.library.txstate.edu/c.php?g=608940&p=4781242> (Dianna)
   2. Use text from Courtney’s email to Laura?
   3. Volunteer to start a draft in TDR Steering folder?
7. Liability issues (Christina)
8. Customizing metadata (Jessica)
9. Questions, comments and thoughts from Everyone!
10. 5-10 minutes to share tips on using DataVerse (Christina)

# NOTES!

* **Report from Training and outreach**
* **Report from Assessment**
  + Has everyone done the survey
    - Yeses and noes.
    - Closing date? Responses ASAP
    - Go over the responses at next meeting… November 1st
  + Miniverse
  + Google Analytics
  + Assessment has grown
* Training and Outreach needs more people
  + Matt McEniry
  + Adam Townes
* **Dataverse community update**
  + <https://dataverse.org/goals-roadmap-and-releases>
  + Goals and releases - Jessica - large data upload and integration
  + 4.8 is out, we haven’t updated. Won’t update until 5.0 is out
  + Sensitive data - webinar - Anna will add link
  + Johns Hopkins has resources for education - will add to training/outreach resources
  + Dataverse question from Anna - move datasets to sub-dataverse…
    - Difficult task - touch the database to do it
    - Feature to be added.
    - From chat: “Yes, we have had that question come up at Texas State also. The idea of moving a dataset once it has been published.”
    - Jessica has had this request at UT Austin
  + List of strategic goals #4 - expand data and metadata features
    - Jessica has had special requests about this
    - Not discussed in document?
    - Christina requested controlled vocabulary lists
  + Community Call…
    - Assessment group might read notes to find out about assessment: <https://docs.google.com/document/d/1VlZeMgJy2s1FZ0TNwAoaqpMrl2DixXX3rlZDI9n2Qvg/edit?usp=sharing>
* **Moving documentation**
  + Confluence Wiki. Not ready yet.
  + Confluence site is accessible, but empty
* **URL Redirect**
  + Url is confusing - TDL vs TDR
  + Redirect URL **texasdatarepository.org** to data.tdl.org landing page or dataverse site
  + Data.tdl.org maybe confusing for users… an added layer
  + Go directly to dataverse…
  + **VOTE**: Vote for texasdatarepository.org redirecting to 1) data.tdl.org or to 2) dataverse.tdl.org
    - 2 for **1**; 6 for **2**
* **Statement of Digital Preservation**
  + For DMPs - technical jargon regarding preservation
  + How does TDR preserve data?
  + Certificate? What certificate?
  + Privacy
  + Preservation
  + Send any language for DMPs to Ed Warga - Training and Outreach will compile a nice document about language to include in DMP tool - will post in confluence
* **Liability…**
  + Responsibility of depositor - sensitive data…
  + User agreement
  + If someone finds sensitive data - make it known TDR is not liable, what we will do about it, they can’t sue us.
  + Statement in official policy? Big link to policy on home pages?
  + Talk to Courtney about this - add to documentation..
  + Christina will draft text to vote on…
* **Customizing Metadata**
  + There have been requests - see notes above
  + In roadmap - wait for 5.0…
* **Other Business**
  + Christina - tips…practices...
    - Groups are universal - across all institutional dataverses
      * Admin vs UTadmin or BaylorAdmin
    - Good to have admin group - add group as admin on dataverses
    - Short URLs are universal.
    - Anna is writing a helpdesk ticket about adding (in a script on a time-schedule) us all as admins for new dataverses that appear in our respective institutional dataverses.
  + Laura asked about the google login that A&M is developing -- is it available for the rest of us?
    - Not yet. (currently only available for A&M because we can’t parse what institution the loggers-in are coming from)
    - Let’s talk about that at the next meeting.