Monthly meeting of the TDR Steering Committee (TDR SC)

Date: Tuesday, May 15

Time: 1PM - 4PM

Invited:

Anna Dabrowski (TAMU)

Christina Chan-Park (Baylor)

\*Courtney Mumma (TDL)

Dianna Morganti (Texas State)

Ed Warga (TAMUCC)

Jessica Trelogan (UT Austin)

Laura McElfresh (Texas A&M Galveston) (will have to leave early)

Laura Waugh (Texas State)

Matthew McEniry (Texas Tech)

Nerissa Lindsey (TAMIU)

Santi Thompson (U of H)

\*indicates designated note taker

Apologies:

Amanda Zerangue (TWU)

Peace Ossom Williamson (UTA)

Agenda:

* Welcome
* Review agenda
* Select new Chair and Vice Chair
	+ Chair: Matt McEniry
	+ Vice Chair: Laura Waugh
* Change in Courtney’s Role
	+ Courtney is now the Deputy Director :)
	+ She will have expanded responsibilities and management expectations (developers)
	+ She will be involved with TDR and digital preservation, but will not be able to do the same amount of work. May not attend all working group meetings going forward.
	+ She will not be able to organize and manage future meetings going forward
	+ So far, Courtney attends Dataverse community calls every two weeks, and the yearly in-person community meeting. The Chair will slowly take over attending some Dataverse community calls on behalf of TDR SC.
	+ She can pass along accounts needed to run meetings moving forward
* Vote on Metadata WG -- TABLED
	+ Came out of a question about MD - description in Dataverse and How to Create
		1. Jessica has had researchers interested in improving it and/or complaining about its adequacy
		2. Does DV community have a metadata group? (No, not really. Odum Institute is putting together a governance structure for the global DV community consortium (hence our $500/yr fee)). They plan to charge for services (e.g. dataCite, etc). They want to work on global curation support, tech support, best practices, team around the Core Trust seal, privacy/sensitive data, **metadata harvesting across installations**, etc, and organization of the community meetings).
		3. Focus on best practice, lead the larger Dataverse Community
		4. Harvard has led the md schema supported up until this stage
		5. EW asked whether other WG would be donezo
			1. Assessment still has lots of work to do - Google Analytics and Miniverse / Reports - which metrics we’re interested in, which to prioritize from each tool
				1. 3 people is a good number
				2. Has a wishlist
			2. Training and Outreach could fold back into the TDR SC after another couple of meetings
				1. Compiled resources (researchers, librarians, ext stakeholders)
				2. Consider hosting data management workshop for liaisons (Christina)
			3. Consider tabling Metadata WG and assessing how to ‘close’ the T&O WG, what are the remaining issues
				1. ~~CM to add this to T&O~~
	+ ~~Take volunteers~~
* Review [roadmap](https://texasdigitallibrary.atlassian.net/wiki/spaces/TDRUD/pages/288980997/Roadmap) and brainstorm
	+ Group needs to reflect back on it and check in with priorities, especially WGs
	+ Use survey from Assessment group
	+ Circle back with a larger group at some later date
		1. First Data Symposium - implementation group, TDL member institution sent 2 people (totalling around 60 ppl)
			1. Missed engaging with Researchers (\*\*\*\*\*)
			2. Consider remote attendance to TDR SC to contribute to Roadmap (Christina)
				1. Non TDR schools - 1 person?
				2. TDR schools - bring 2 (ideally one is a researcher)
			3. Consider a survey for researchers / engagement through a focus group or online meeting
				1. Come back with concrete feedback from researchers about what they want to feed into some concerted outreach effort
				2. Campuses need a Needs Assessment for RDM

CM - email Community list about whether they’ve done needs assessments

* + 1. Add
			1. Researcher-based assessment - Needs Assessment for use at each campus using TDR
			2. Disambiguate sentence ‘Measure the impact…” under Assessment
			3. More in-depth user guides - link to Dataverse user guides where Harvard’s are more robust
			4. How to publicize the technical development that TDR is doing (maybe an Ongoing projects document? List out goals), also the WG projects
				1. CM provide TDR SC link to the monthly meetings/prioritization
			5. Other ways to get feedback
		2. Formalize roadmap review process; Ask each WG to review and claim Roadmap tasks
		3. Look at grants for large datasets - consider a special committee for this
		4. Move the Presentations to another page
* Break - 15 Minutes
* Action - Remove Jessica, Dianna from Confluence
* Outreach
	+ Concerted group Outreach effort
		1. Research needs assessment
		2. Offices of Research
		3. Campus IT
		4. Cakes?
	+ Webinar from TCDL presentation
		1. CM will take notes during presentation
	+ Webinar? Jessica training admins on dmptool
		1. Maybe first for TDR SC, then consider taking it out to the broader community
		2. Deadline - mid-July
		3. Jessica, Anna and Ed to finish online - doodle poll outstanding, Jessica to re-send
	+ Adversary IT groups and how to win
		1. Note: Can look at OCLC report on working with IT.
	+ Open Access Week
		1. Giveaways? (Jessica did a mug for anyone who deposited during that week)
	+ Love Data Week - February 2019
		1. Roses, candy, etc, for depositors
	+ Add in long tail / humanities outreach angle
		1. Humanities Commons has a forum, good place to ask about this
		2. Matt’s researchers are interested in depositing portfolios, performance recordings, etc
	+ Data Symposium - tabled
	+ Maybe go to a conference where Texas researchers are and get a table / do a workshop?
		1. Texas STEM Libraries South- July 19-20 - Santi to look into this
		2. Regional ACS
		3. Identify discipline (mostly social sciences) conferences - 2-3 each, in Texas -- for next TDR SC where we’ll choose the ones we want to target
	+ Tack something onto TDL next year ?
		1. Consider closer to the CFP
	+ Do we need more merch - pens, flyers, etc? No
		1. Jessica to show/tell her mugs in next TDR SC
	+ T&O WG to make recommendations for prioritizing Outreach for the coming year (consider using a timeline)
		1. Assessment group could add to that timeline should it exist
* If time remains -- Assessment, Training & Outreach and ~~Metadata group~~ breakouts
* Changeover to new chair
* Happy Hour

ACTIONS:

* Each TDR SC Liaison to bring 2-3 disciplinary conference suggestions to the next meeting for review. Feel free to add directly to the agenda document in our shared folder.
* Training & Outreach WG will report back to TDR SC during the next TDR SC meeting about the outreach timeline and potential incremental dissolution of their WG – folding Outreach and Training efforts back in to TDR SC
* Formalize roadmap review process
* Each WG to review and claim Roadmap tasks
* Consider a special committee look at grant opportunities for large datasets
* New Chair – Matt McInery to review this list and the notes from the in-person meeting to make sure the next TDR SC Agenda is complete and reflects all plans/decisions

Courtney’s Actions:

* Email Dataverse Community re: needs assessments
* Make recommended changes to the Roadmap from the meeting notes
* Provide the link to internal TDR prioritization meeting notes to TDR SC on next agenda and in the Confluence pages
* Move Presentations/Dissemination to its own page in Confluence from the TDR Roadmap
* Add suggestions for webinar speakers from the larger Dataverse community to the next TDR SC agenda for review
* Remove Jessica & Dianna from Confluence