Monthly meeting of the TDR Steering Committee (TDR SC)

Date: Wednesday, February 28

Time: 11AM - 12PM

Contact Info:

Web conference: <https://bluejeans.com/489628506>

Phone: Dial one of the following numbers:

* +1.408.740.7256 (United States)
* +1.408.317.9253 (Alternate number)
* Meeting ID: 489628506

Invited:

Anna Dabrowski (TAMU) - Vice-Chair

Christina Chan-Park (Baylor)

\*Courtney Mumma (TDL)

Ed Warga (TAMUCC)

Jessica Trelogan (UT Austin) - Chair

Laura Waugh (Texas State)

Matthew McEniry (Texas Tech)

Nerissa Lindsey (TAMIU)

Amanda Zerangue (TWU)

Laura McElfresh (Texas A&M Galveston) - new member!

\*indicates designated note taker

Apologies:

Dianna Morganti (Texas State)

Peace Williamson (UTA) - new member!

Santi Thompson (U of H)

Agenda:

1. Welcome new TDR members, Texas A&M Galveston, liaison Laura McElfresh and UT Arlington liaison Peace Ossom-Williamson
2. Review agenda
3. TDR SLAs overdue
	1. Start Date Sept 1, 2017
4. Working groups reports
	1. Assessment - meeting next week
		1. Recommended read: <https://doi.org/10.7287/peerj.preprints.26505v1>
		2. Jessica shared template for a report (annual) interested in seeing from TDR
			1. If you have reporting from other repos, share with Assessment group and we’ll include it in our review process and inform what we do
	2. Training and Outreach
		1. Pens shipped
		2. Folks also want stickers - maybe in summer - discuss at T&O and bring to TDR SC for approval
	3. Outreach Successes and Idea Sharing - Webinar planning (Dianna)
		1. Recording TDL panel not possible, so we’ll have to plan a webinar ‘repeat performance’ - CM will schedule, could use help planning/coordinating
			1. Christina may not be able to make panel
			2. Asked for alternate -- Matt M volunteered
	4. Migration into Confluence
		1. <https://texasdigitallibrary.atlassian.net/wiki/spaces/TDRUD/overview>
			1. Outstanding tasks:
				1. User docs need ALL LINKS UPDATED to internal links

Matt volunteering to review and fix links once more

* + - * 1. [Metadata Dictionary](https://texasdigitallibrary.atlassian.net/wiki/spaces/TDRUD/pages/493551668/Metadata%2BDictionary) needs transcribed (keep PDF, but also include text ON page)

CM check in files from the WG

Matt will transcribe to Confluence

* + - * 1. [Resources](https://texasdigitallibrary.atlassian.net/wiki/spaces/TDRUD/pages/216006691/Resources) need annotation and a big re-org

Agenda for next Training WG

* + - * 1. Policies look excellent, thank you Ed W!
1. Dataverse Community update (Courtney)
	1. <https://dataverse.org/goals-roadmap-and-releases>
	2. New [reports](https://github.com/TexasDigitalLibrary/dataverse-reports) are released and replace the old style, will arrive on every other Monday beginning next week
	3. File size - new max. Possible 4GB, but requires a hard connection -- wireless works best up to 2GB, but after that, advise that folks plug in
	4. Dataverse Community Meeting 2018, Harvard, June 13-15
2. Tips/tricks/wobbles.
	1. LW - question came up about whether other institutions are cataloguing datasets in the institutional dataverse
		1. Nerissa used the OAI-PMH to send DSpace to WorldCat - might be useful to ship MD from Dataverse
		2. TDR can assist in setting that up
		3. TAMU might have interest
		4. Alternative is the U of H model with two search bars on one page
3. Questions, comments and thoughts from Everyone!
	1. DLF eRN - <https://www.diglib.org/opportunities/e-research-network/>
		1. Good opportunity to talk about developing services, do environmental scans, etc
		2. Idea to form a three person group to participate/attend - 1K for DLF members, 3K for non-DLF members (UT is a member); funding could be a challenge
		3. Reach out to DLF and ask if UT’s membership could allow for group of 3 TDR members to get 1K price - Jessica T.
	2. IDCC 2018 - Anna and Jessica “Two Libraries Using One Texas Data Repository” <http://hdl.handle.net/1969.1/166240>
		1. OCUL were there, as well, similar model
		2. Talked about TDR model
		3. TAMU and UT particular challenges - social, policy and technical, future goals (ie partnering with labs, etc) to scale the services
		4. Link to paper to come from Anna
		5. Submitted paper to the IJDC for consideration
	3. RDAP paper at end of March - outreach focused (TAMU and UT) - panel
	4. Jessica meeting with local UT liaison teams soon - Social Science and Stem first (pilot based on IDCC model)
	5. Liaison office hours not working great at UT for bringing in liaisons - advertised less broadly to research community, but researchers are welcome
		1. Nerissa asked about Virtual office hours - not yet tried, but N does it locally - may be worth trying
4. Confirmation of next meeting Wed, March 28
5. DMP tool changed this week -- CM look up video and share
	1. Templates available from TDR folks here: [https://texasdigitallibrary.atlassian.net/wiki/spaces/TDRUD/pages/216039493/DMP+Tool+Templates](https://texasdigitallibrary.atlassian.net/wiki/spaces/TDRUD/pages/216039493/DMP%2BTool%2BTemplates)