Monthly meeting of the TDR Steering Committee (TDR SC)

Date: Wednesday, April 25

Time: 11AM - 12PM

Contact Info:

Web conference: <https://bluejeans.com/489628506>

Phone: Dial one of the following numbers:

* +1.408.740.7256 (United States)
* +1.408.317.9253 (Alternate number)
* Meeting ID: 489628506

Invited:

Amanda Zerangue (TWU)

Anna Dabrowski (TAMU) - Vice-Chair

Christina Chan-Park (Baylor)

Courtney Mumma (TDL)

Dianna Morganti (Texas State)

\*Ed Warga (TAMUCC)

Jessica Trelogan (UT Austin) - Chair

Laura McElfresh (Texas A&M Galveston) (will have to leave early)

Laura Waugh (Texas State)

Matthew McEniry (Texas Tech)

Nerissa Lindsey (TAMIU)

Peace Ossom Williamson (UTA)

Santi Thompson (U of H)

\*indicates designated note taker

Apologies:

Agenda:

1. Welcome
2. Review agenda
3. Working groups reports
	1. Assessment
		1. Last meeting devoted to developing poster proposal for Library Assessment Conference (<https://libraryassessment.org>) Due May 7.
		2. Next meeting May 2nd, planning to finish poster proposal.

		notes:
			1. Poster - talk about survey and metrics choices. reasons. tools.
			2. Sent out survey to new liaisons? ~~Do it! Courtney will do it.~~
	2. Training and Outreach
		1. Working on organizing Resources and Information Sheets in Confluence
			1. <https://texasdigitallibrary.atlassian.net/wiki/spaces/TDRUD/overview>
			2. Consider adding Charter and SLA to Confluence - volunteer from T&O WG?
			3. Move minutes and TDR SC docs to Confluence, as well?
		2. TCDL Video Booth - Repository Stories
			1. We have a room for this now - CM
			2. We may decide to scrap this unless there’s someone who can take the reigns -JT
			3. If we don’t scrap it -- <https://docs.google.com/document/d/1VWVFEcuyba5enWPfUBlzJsSif3RzzG6gjflojNG9Q_w/edit?usp=sharing>
		3. DMPTool
			1. TDR specific language would be great…
			2. JT offered to lead a demo/training session for admins if there’s interest
		4. Outreach Successes and Idea Sharing
			1. Add your thoughts [here](https://drive.google.com/open?id=1IZc_RyOreNt9jt53Xu4VrB_ZWgH-HgosrdfXzadJznI) if you have any!
		5. TDR training video update (Anna infringes on Training and Outreach)
			1. Lea is the best.

 **notes:**

1. organizing/moving support documents in COnfluence
	1. Matt is the best
2. Charter and agreements moving? Courtney will do it.
3. moving minutes to confluence? tricky
	1. maybe work in google docs and archive minutes in confluence. or link to google. look into this.
4. TCDL repositories stories - scrap it? we need a leader to continue this effort - or put off to next year…
	1. time scope - during breaks and poster session…
	2. table this. vote via email regarding next step.
5. DMP Tool
	1. work on content
		1. open to everyone to help draft this content
		2. take two weeks before the DMP Tool training to work on the guidance document.
	2. training on DMP Tool.
		1. led by Jessica
		2. talk about DMP Guidance draft.
		3. BlueJeans - record webinar.
6. Outreach success stories…
	1. strategic outreach - same thing at same time - coordinated outreach…
	2. Add an Outreach Profile for your institution on the google doc: <https://drive.google.com/open?id=1IZc_RyOreNt9jt53Xu4VrB_ZWgH-HgosrdfXzadJznI>
7. Training Videos - Lea is taking over.
8. TDL Communications requests feedback about the postcard printing process
	1. are you printing postcards? Send feedback to Lea.
9. Dataverse Community update (Courtney)
	1. <https://dataverse.org/goals-roadmap-and-releases>
		1. Expanded volume of the entire TDR - went from 100GB to 500GB when we nearly hit 200GB limit - go team!
		2. Investigating methods for bulk upload of files to datasets as next priority based on TDR SC feedback
	2. <https://dataverse.org/global-dataverse-community-consortium>
	3. Dataverse Community Meeting 2018, Harvard, June 13-15
	4. Jessica T at UT Austin continuing pilot that we started with TAMU for Google-based researcher sign in -- Goal is to finish a pilot and roll out to everyone

	**notes**
		1. TDR growing quickly.
		2. bulk upload…
		3. next upgrade
			1. DOIs on every file. Need to watch this then decide to go forward with the upgrade.
				1. inline with FAIR principles. <https://www.force11.org/group/fairgroup/fairprinciples>
				2. <https://fair-dom.org/>
			2. Same with S3… waiting to see what others do with legacy content.
		4. Google sign in… TAMU pilot is slow. Want to make available to everyone. UT Austin will test.
		5. DataVerse community meeting - proposal for meeting - courtney, jessica, anna - good job!
		6. Dataverse consortium: <https://dataverse.org/global-dataverse-community-consortium>
			1. $500 membership - TDL will be member
			2. Courtney will update the steering committee on progress of putting this all together.
10. Tips/tricks/wobbles.
	1. Assessment group talked about adding info into the user guide for folks to add in description fields
		1. add support for description fields in user guide…
		2. hash out guidelines for users to create good descriptions.
		3. Look at pop up tool tip in interface
		4. Metadata template?
		5. Working group for metadata? -- Anna, Christina, Nerissa, Matt, Jessica (maybe)…
		6. vote to create metadata working group at TCDL
	2. contact link - where does this message go?
		1. whoever owns the dataverse. goes to the name in the dataverse metadata for contact.
	3. request for administrative privileges to any stuff in the dataverse
		1. on the roadmap - requires developer support
		2. wait for 2019!
11. Questions, comments and thoughts from Everyone!
	1. In a previous meeting an error log/database for confluence was talked about. Updates on that?
		1. this was suggested at dataverse community level - noone picked up the lead to make it happen, though.
	2. Permissions questions… look for a message to steering committee.
	3. JCDL workshop?
		1. email jessica! Matt, Santi, Anna.
12. Confirmation of next regular meeting - Wed, May 30 @ 11AM
	1. Anna will take over.
13. TCDL Meeting at Tue, May 15 @ 1pm
	1. make an agenda

AWESOME MEETING!

Bye.