VUG Steering phone meeting 9/2/2015

Attending: Joy Perrin, David Reynolds, Ryan Steans, Stephanie Larrison

Going to USETDA? Stephanie and Ryan

OK to continue with VUG Steering? - All said yes.

**Agenda w/discussion notes:**

1. Update on current Vireo development
	1. Ryan – moving from Play to Spring framework, a more flexible and supported framework. Gad, the TDL developer, will visit the Texas A&M developers September 16 T A&M to work out details of first sprint and plan the others. Texas A&M has pledged 2 developers for 12 full weeks to rewrite Vireo on the Spring framework and possibly implement additional features from the last enhancement vote.
	2. After some discussion, the SC would like the developers to adopt the TDL Metadata Working Group recommendations prior to adding any more new features.
2. Last year’s enhancement request for controlled vocabularies
	1. VUG SC will recommend to developers that integration with 3rd party sites, whether by linking out to or harvesting, should not be pursued to support controlled vocabularies.
	2. Local vocabularies using .csv files may still be warranted. SC will research further then discuss with VUG.
3. Enhancement request for additional fields to be incorporated into email workflows / or to route to separate Vireo screens, such as Document Type.
	1. Ex. Selecting PhD will give you PQ options. Selecting MA, there will be no option.
	2. Big concerns that this could make Vireo too complicated and less scalable. Students already don’t pay much attention to what they are selecting.
	3. Ex. If workflows and licenses that are provided at the time of submission are based on a wrong selection then the whole submission may have to be scrapped and started over.
	4. Is there a real need for workflow change, or are these ‘nice to have’ requests.
4. Texas Digital Library MetaData Working Group report was just released. Stephanie will forward to SC for comment

 5) Commitment for testing Vireo 4 before release We will need to get commitment from several Vireo users, Steering committee preferred to really test Vireo 4 thoroughly before it is released.

1. USETDA VUG meeting – agenda will be similar to today’s VUG SC agenda. We only have one hour.
2. Communications with VUG listserv, updates and documentation on VUG website.

Profiles are really out of date. Ryan requested a list of Vireo users be available on the website. Helps raise awareness to TDL Board and to other potential users.

ACTION ITEMS:

1. SC members will review specific VUG requests for .csv files to create locally controlled vocabularies. If to be recommended, which fields and how should they work and be labled in staff and student views? Stephanie will provide the specific VUG requests.
2. SC members will review suggestions for new email workflows based upon suggestions of Vireo users. Stephanie will distribute.
3. SC members will review the TDL Metadata Working Group recommendations and comment prior to September 9.
4. Need to add non-TDL Vireo users to the VUG website. Contact for Logos and request filling out profile template.
5. Request that all VUG members update profiles