VUG Steering Committee Meeting -- September 21, 2018

Present: Stephanie Larrison, Kristi Park, Billie Peterson-Lugo, and Chris Starcher

Absent: Courtney Mumma and David Reynolds

Agenda

* Update on testing of Vireo 4.0.x to VUG
	+ Restarted Vireo day before USETDA conference; everything others had done was wiped out
	+ A couple of people re-registered as administrators
	+ Going to send another message to VUG once Vireo has been refreshed with bug fixes
* Fall Vireo community sprint - Community Sprint Documentation – [Confluence](https://texasdigitallibrary.atlassian.net/wiki/spaces/VUG/pages/726597635/Vireo%2BCommunity%2BSprints)
	+ Volunteers -- Monica has signed up from Princeton but her participation is to use Frank’s documentation to see if she can use it to set up the environment; as far as we
	+ Detailed Planning
	+ Final Outreach
	+ Need to make sure the most current version of Vireo is available for the sprint
* Update on latest sprint, with Frank and A&M developers participating
	+ Developers finished sprint with a bunch of bug fixes
	+ Meeting Monday morning with A&M, Frank, and Chris to walk through each of the changes and make sure they are okay; will go through and look at everything and make sure they are functioning correctly; if there are questions about something someone worked on, everyone will be available for questions; open pull request to merge all of the changes into the master branch; everything has been merged into 4.0x;
	+ No information about whether they have deployed the new Vireo at A&M
	+ Stephanie hasn’t had an opportunity to “approve” the latest changes;
	+ Currently in a sprint
* Update from USETDA Meeting
	+ Users’ Group meeting and workshop
		- For both groups more new people than “regulars”
		- In the workshop there were a lot of questions about whether Vireo would deposit in repositories other than DSpace; Monica explained that it wasn’t very difficult, but those attending were not technology people
		- Didn’t get all the way to controlled vocabularies; a lot of people who were not familiar with Vireo at all; walked through the entire process;
		- Since there were a lot of new people attending the meeting, a lot of time was spent on discussing the purpose/activities of VUG; three new people added to the listserv;
	+ Monica presented and had a lot of good things to say about Vireo
	+ Biggest theme was the new types (non-text based) of ETDs being created
	+ Bibliolabs
		- Spoke about/demonstrated print on demand option
		- Stephanie explained the system as it was demoed to us
		- Those attending the VUG meeting didn’t express any interest or objections;
		- From TDL perspective, if we move forward with print on demand service, TDL might get some developer assistance with Vireo
		- Nothing has been built and they aren’t going to move forward with development without a firm commitment from at least one institution
	+ ProQuest is about to release ProQuest Administrator 2.0; a lot of changes but don’t know the specifics
* Update on Vireo 4 Documentation (Stephanie’s [inventory](https://docs.google.com/document/d/1Ognlj3YpLcfNxLLPAtGrr4ITHJlbjo2nVrYIvosa9JQ/edit))
	+ [VUG Confluence site](https://texasdigitallibrary.atlassian.net/wiki/spacedirectory/view.action)
	+ Tabled for now -- If we recruit people to help with the documentation, TDL can create temporary accounts for them to help with the development of this documentation
	+ Can start a new [Confluence](https://texasdigitallibrary.atlassian.net/wiki/spacedirectory/view.action) page for the users’ documentation
	+ Put out everything that needs to be done and have people sign up for it;
	+ Content that is new includes the settings and hierarchical structure
	+ Some existing documentation that needs very minor editing; copy and paste from the WordPress site; for TDR documentation they copied and pasted from website, updated screenshots, checked formatting and links
	+ Is the existing format good or should it be different -- keep same WordPress structure for now; can always make changes later
	+ Videos need to be completely re-done
* Developers’ documentation from Frank ([https://texasdigitallibrary.atlassian.net/wiki/spaces/TTD/pages/764706884/Vireo+4+Development](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Ftexasdigitallibrary.atlassian.net%2Fwiki%2Fspaces%2FTTD%2Fpages%2F764706884%2FVireo%2B4%2BDevelopment&data=01%7C01%7CBillie_Peterson%40baylor.edu%7C5e4024e88ef1489ea50d08d61f3766eb%7C22d2fb35256a459bbcf4dc23d42dc0a4%7C1&sdata=8lk3H6t0wmwSNymtrSGZRrBHW%2FCnvDmtplRQGlj0L0g%3D&reserved=0)) -- where to link and how to disseminate?
* Replacement for David’s Steering Committee position

**Action Items**

* Kristi will ask Courtney to coordinate the next steps; don’t want to deploy it at TDL until Stephanie has approved the changes; preference is for a demo because it might be faster; Chris will bring up at the meeting on Monday that TDL will coordinate a demo next week
* Kristi will follow up with Caroline at Bibliolabs
* Stephanie will send the call for volunteers for the community sprint to Code4Lib
* Successor for David’s position on the VUG Steering Committee
**Stephanie**, talk to Emily Wuchner (and possibly others at the USETDA conference in September)
* Next meeting after the end of the community sprint